



OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION  
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

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SUPPLY AND PROPERTY MANAGEMENT OFFICE

22 June 2021

TO : ALL CONCERNED

SUBJECT: SPMO-OVCA WFH ARRANGEMENT

Please be informed that the SPMO-OVCA will be closed from 22 to 24 June 2021 for disinfection and cleaning activities.

All SPMO staff will be on a Work-from-Home Arrangements during this period. For inquiries and transactions, please send thru official e-mail address at [spmouplb@up.edu.ph](mailto:spmouplb@up.edu.ph).

For guidance of all. Thank you.

**MARIA CIELO M. LAMPA**  
Chief Administrative Officer