



OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Rambutan Road, UP Los Baños, College, Laguna 4031 Philippines
+63 49 536 2881 | +63 49 536 2282 | spmo.uplb@up.edu.ph | www.spmo.uplb.edu.ph

APPRAISAL AND DISPOSAL COMMITTEE FOR MOTOR VEHICLES (ADC-MV)

**NOTICE OF NEGOTIATED SALE
UNSERVICEABLE MOTOR VEHICLES
BID NO. UPLB-MV-D-001-21-NS001**

The Appraisal and Disposal Committee for Motor Vehicles (ADC-MV) of the University of the Philippines Los Baños (UPLB) hereby invites all interested parties to a Negotiated Sale for the disposal of **six (6) lots** of Unserviceable Motor Vehicles under **Bid No. UPLB-MV-D-001-21-NS001** on **“AS IS WHERE IS”** basis (see photos in Annex A.I). Evaluation and award shall be on a per lot basis. These items will be sold to the highest bidder who will pay in cash.

LOT NO.	QTY/UNIT OF MEASURE	ARTICLE AND DESCRIPTION	Minimum Bid Price (₱)
1	1 Lot	UNSERVICEABLE MOTOR VEHICLE VAN, Mitsubishi Exceed, Plate no. SGB-962, Model 1997, Motor no. 4G63UA1419, Chassis no. JMYSNP03WVA000394 Location: CES Temporary Junkyard	28,500.00
2	1 Lot	UNSERVICEABLE MOTOR VEHICLE VAN, Mitsubishi L300, Plate no. SEE-415, Model 1995, Motor no.4G63-AA5698, Chassis no. L067WQZH 00327 Location: CES Temporary Junkyard	28,500.00
3	1 Lot	UNSERVICEABLE MOTOR VEHICLE CAR, Toyota Corolla, Plate no. SGJ-683, Model 1987, Motor no. IC-0649014, Chassis no. JT1W0CE-7006003220 Location: CES Temporary Junkyard	24,000.00
4	1 Lot	UNSERVICEABLE MOTOR VEHICLE CAR, Nissan Blue Bird, Model 1991, Plate No. SGY-918, Motor No. CA18-906365B, Chassis No. YU12-103359 Location: CES Temporary Junkyard	24,000.00
5	1 Lot	UNSERVICEABLE MOTOR VEHICLE VAN, Toyota Hi-Ace, Model 1994, Plate No. SFS-980, Motor No. 685187, Chassis No. RZH-1040041743 Location: CES Temporary Junkyard	22,880.00
6	1 Lot	UNSERVICEABLE MOTOR VEHICLE VAN, Besta Kia, Model 1980, Plate No. SFB-831, Motor No. HW413710, Chassis No. KNHTP352V6343963 Location: NCPC	24,000.00

Viewing/ Ocular Inspection : **19 and 23 August 2021**
Batch 1: 19 Aug 2021 (Thursday), 9:30 A.M.
Batch 2: 19 Aug 2021, (Thursday) 2:00 P.M.
Batch 3: 23 August 2021 (Monday), 9:30 A.M.
Meeting Place: UPLB Supply and Property Management Office
Contact Person: Mr. Ariel Casupang or Mr. Arnold Mamino



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Submission of Documentary Requirements and Opening of Sealed Bids : **24 August 2021, Tuesday (2:00 P.M.)**
Ground Floor, Central Experiment Station (CES)
Main Building (along IPB Road, in front of National Seed Foundation)

Prospective bidders must submit the following documents during the scheduled opening of sealed bids:

- a) copy of BIR Registration
- b) copy of Updated Mayor's permit
- c) copy of DTI Registration
- d) Sealed bid (properly accomplished and duly signed bid form)
- e) Bidder's Bond in the form of cash in the amount equivalent to at least ten percent (10%) of the Total Bid Offer.

Sealed bids shall be addressed to:

The Chair
Appraisal and Disposal Committee for Motor Vehicles (ADC-MV)
University of the Philippines Los Baños
College, Laguna

The Bidder can bid for one or more lots. The Bidder with the highest bid price and whose offer is considered the most advantageous to the university shall be awarded and declared as the "Winning Bidder", provided the offer shall not be less than the minimum bid set by the ADC-MV. The winning bidder's payment for the awarded item/s may either be thru Cash or Online (please follow the instructions in Annex A.II).

Withdrawal/hauling of the sold item/s should be done by the winning bidder/s within ten (10) government working days after receipt of the award. Otherwise, a storage fee of one hundred pesos (P100.00) per lot/day shall be charged to the winning bidder. Failure to claim/haul the item/s after fifteen (15) days from receipt of the award will result in the cancellation of the award and bidder's bond forfeited.

The UPLB reserves the right to reject any or all bids without offering any reason, waive any defect therein and make an award to the bidder whose proposal is most advantageous to the University. The UPLB likewise assumes no obligation for whatever losses that may be incurred by the bidders in the preparation of the bids nor does it guarantee that the award shall be made.

(Sgd.) **DR. VICTOR A. RODULFO, JR.**
Chair, ADC-MV



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ANNEX A

I. SIX (6) LOTS OF UNSERVICEABLE MOTOR VEHICLES
(UPLB-MV-D-001-21-NS001)

Lot 1



Lot 2



Lot 3



Lot 4



Lot 5



Lot 6



II. PAYMENT OF SALES FOR AUCTION OF UNSERVICEABLE PROPERTIES

A. Pay at the Cashier's Office (from 8:00 am to 12:00 noon only, Mon to Fri).

B. On-line Payment

Instructions:

1. Go to **Land Bank website** (<https://www.landbank.com/>) and select **Link.Biz Portal** feature.
2. Click "**Pay Now**".



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3. Select Merchant by typing University of the Philippines and look for “**University of the Philippines Los Baños**” on the drop-down list.
4. Click “**Continue**”.
5. At the **Transaction Type**, there will be a drop down list, select: **Other Revolving Fund** and the desired **Payment Option** (Cash Payment ; Landbank/ATM (should be registered in the IAccess); other forms of payment)*
6. Fill in the required fields in the displayed information.
7. For the “**Purpose of payment**” type “**Payment for Lot # _____ of Bid No. _____**”.
(Example: Payment for Lot # 1 of Bid No. UPLB-MV-D-001-21-NS001)
8. For the “**Reference No.**” type **9305012**.
9. Click “**Submit**” and wait for further instructions.
10. Email a copy of the proof of payment to **SPMO official email** address (spmo.uplb@up.edu.ph) and to hbenzon@up.edu.ph.
11. Original copy of the Official Receipt will be obtained from SPMO.

Payment Option:

Cash Payment – you can pay thru 7-11 stores; SM: Palawan Pawnshop; Cebuana Lhuillier; Robinson, Pay & Go, Bayad Center
PCHC Bank members
Etc.