



OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION  
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Rambutan Road, UP Los Baños, College, Laguna 4031 Philippines  
+63 49 536 2881 | +63 49 536 2282 | [spmo.uplb@up.edu.ph](mailto:spmo.uplb@up.edu.ph) |  
[www.spmo.uplb.edu.ph](http://www.spmo.uplb.edu.ph)

APPRAISAL AND DISPOSAL COMMITTEE

INVITATION TO A PUBLIC AUCTION

Unserviceable scrap materials and other fixed assets will be sold through public auction. The opening of bids is scheduled on **30 March 2022**, Wednesday at 2:00 pm under Bid No. UPLB-D-001-22 at the Supply and Property Management Office, UPLB, College, Laguna. These items will be sold to the highest bidder who will pay in cash.

An interested bidder should submit to:

The Chair  
Appraisal and Disposal Committee (ADC)  
University of the Philippines Los Baños  
College, Laguna

the following requirements:

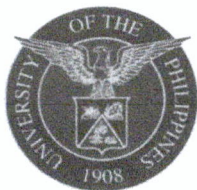
- a) BIR Registration
- b) Updated Mayor's permit
- c) DTI Registration
- d) Sealed bid
- e) Deposit of at least 10% of the bid price in the form of cash on or before the specified opening time and date of the bidding.

Withdrawal/hauling of the sold item/s should be done by the winning bidder/s within ten (10) government working days after receipt of the award. Otherwise, a storage fee of one hundred pesos (P100.00) per lot shall be charged to the winning bidder. Failure to claim/haul the item/s after **fifteen (15) days** from receipt of the award will result in the cancellation of the award and bidder's bond forfeited.

Interested parties may inspect the items from 23 March – 29 March 2022 at 8:00 am until 4:00 pm at the SPMO Junkyard.

The UPLB reserves the right to reject any or all bids without offering any reason, waive any defect therein and make an award to the bidder whose proposal is most advantageous to the University. The UPLB likewise assumes no obligation for whatever losses that may be incurred by the bidders in the preparation of the bids nor does it guarantee that the award shall be made.

**Dr. ANTONIO A. RAYOS**  
Chair, Appraisal and Disposal Committee



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SUPPLY AND PROPERTY MANAGEMENT OFFICE

APPRAISAL AND DISPOSAL COMMITTEE

UNSERVICEABLE SCRAP MATERIALS FOR DISPOSAL  
Bid No. UPLB-D-001-22

LOT NO.	QUANTITY/ UNIT	ITEM AND DESCRIPTION
1	1 Lot	SCRAP MATERIALS from condemned computers, printers and peripherals (location: SPMO Junkyard)
2	1 Lot	SCRAP MATERIALS from condemned airconditioners, freezer, refrigerators and other equipment (location: SPMO Junkyard)
3	1 Lot	SCRAP MATERIALS from condemned laboratory equipment, brush cutter, battery, wooden and steel cabinets, electric fans and other furnitures (location: Various Units/Departments)
4	1 Lot	SCRAP MATERIALS from condemned split type airconditioners (location: UPLB Main Library)

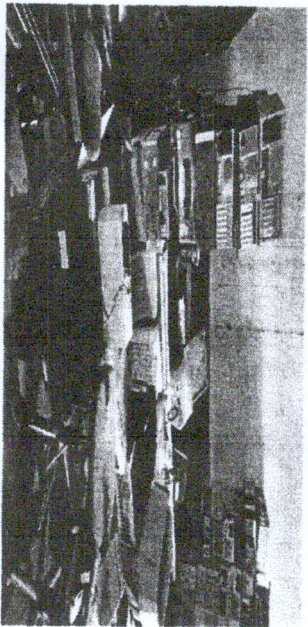
Prepared by:

PORTENIO M. MERCADO  
ADC Support Staff

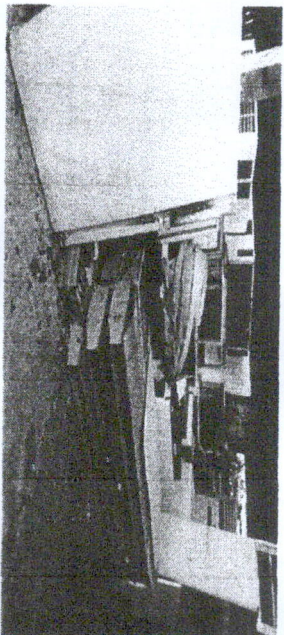
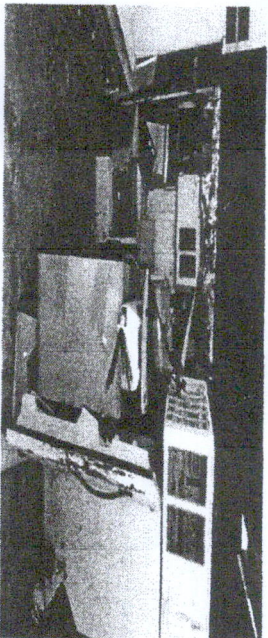
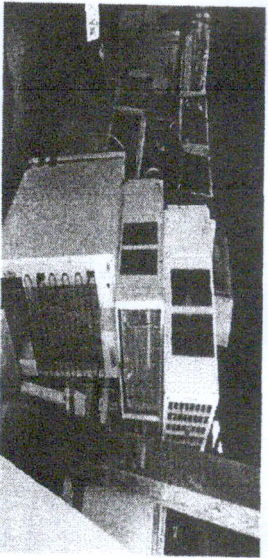
Noted:

Dr. ANTONIO A. RAYOS  
Chair, Appraisal and Disposal Committee

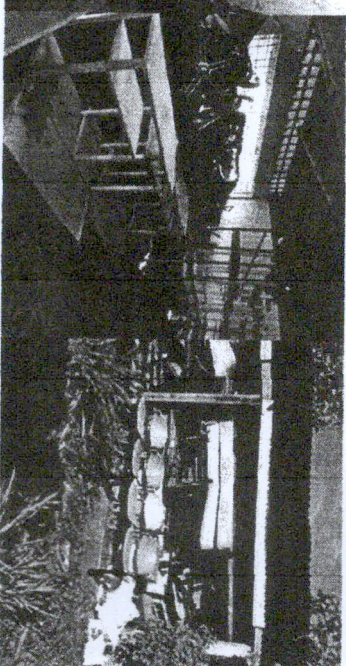
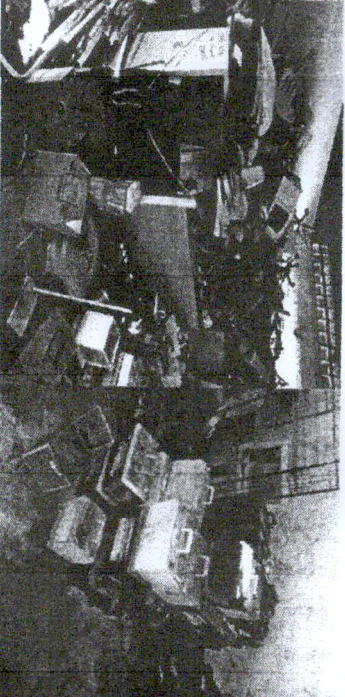
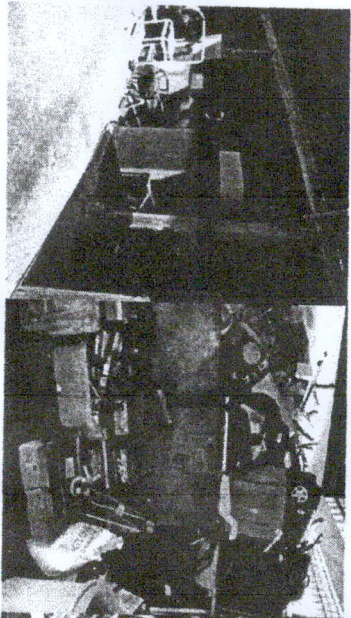




LOT 1



LOT 2





**The Chair**

Appraisal and Disposal Committee (ADC)

U. P. Los Baños

College, Laguna

Sir:

Enclosed is PhP \_\_\_\_\_ cash deposit as bidder's bond of the total amount offered for lot/s no. \_\_\_\_\_.

**DISPOSAL OF UNSERVICEABLE SCRAP MATERIALS  
AND OTHER FIXED ASSETS**

**Bid No. UPLB-D-001-22**

30 March 2022 2:00 P.M.

SPMO Conference Room

Lot No.	Qty.	Item and Description	Sealed Proposal
1	1 lot	SCRAP MATERIALS from condemned computers, printers and peripherals (location: SPMO Junkyard).	PhP
2	1 lot	SCRAP MATERIALS from condemned airconditioners, freezer, refrigerators and other equipment (location: SPMO Junkyard)	
3	1 lot	SCRAP MATERIALS from condemned laboratory equipment, brush cutter, battery, wooden and steel cabinets, electric fans and other furnitures (location: Various Units/Departments)	
4	1 lot	SCRAP MATERIALS from condemned split type airconditioners (location: UPLB Main Library)	
<b>TOTAL</b>			PhP

Very truly yours,

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Bidder's Signature over printed name