



OFFICE OF THE VICE CHANCELLOR FOR ADMINISTRATION  
UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Rambutan Road, UP Los Baños, College, Laguna 4031 Philippines  
+63 49 536 2881 | +63 49 536 2282 | spmo.uplb@up.edu.ph | www.spmo.uplb.edu.ph

APPRAISAL AND DISPOSAL COMMITTEE FOR MOTOR VEHICLES (ADC-MV)



#202206-LG1101

**INVITATION TO BID  
PUBLIC AUCTION FOR THE SALE AND DISPOSAL OF  
UNSERVICEABLE MOTOR VEHICLES  
BID NO. UPLB-MV-D-002-22**

The Appraisal and Disposal Committee for Motor Vehicles (ADC-MV) of the University of the Philippines Los Baños (UPLB) hereby invites all interested parties to participate in the public auction of **Eight (8) Lots** of Unserviceable Motor Vehicles under **Bid No. UPLB-MV-D-002-22** on “**AS IS WHERE IS**” basis (see photos in Annex A). Evaluation and award shall be on a per lot basis. These items will be sold to the highest bidder who will pay in cash.

LOT NO.	ARTICLE AND DESCRIPTION	LOCATION
1	VAN, Toyota Hiace Dark green color Engine#1RZ-1998/RZH114LBRMRS Chassis# 114-0016690	NCPC
2	BULLDOZER, D7E Caterpillar, 235hp	CES Temporary Junkyard
3	LOADER, Allis Charmer Wheel, ser#8253	
4	GRADER, Mitsubishi LG2-H Chassis#IG2-7016 Motor#166622	
5	FORKLIFT, Pettibone (FL-2) 150HP Ser#2141 engine#4D32675	
6	PICK-UP, Isuzu 3 doors chassis#KRD41-P0F-200256 Engine#658285 Plate# PBF-762	CFNR
7	VAN, Mitsubishi L300 FB model 1990 chassis# L039PYZL-11808 motor#4D56A-B7986 Plate# SEA-314	CFNR
8	JITNEY, Passenger, SUZUKI Multicab, 5-seater, 3 cylinder, 2WD 2010 Model Motor#F6A-6112759, Chassis#DC51T-332975, Plate #SKF-606	UPF

Viewing/ Ocular Inspection: **23 and 24 June 2022**  
Batch 1: 23 June 2022 (Thurs), 10:00 A.M.  
Batch 2: 23 June 2022 (Thurs), 2:00 P.M.  
Meeting Place: SPMO Parking Lot

Batch 3: 24 June 2022, (Fri) 10:00 A.M.  
Meeting Place: SPMO Parking Lot

Contact Persons: Mr. Ariel Casupang, Mr. Arnold Mamino or Mr. Mark Jayson Aguilando

Submission of Documentary Requirements and Opening of Sealed Bids: **29 June 2022, Wednesday (2:30 P.M.)**  
Ground Floor, Central Experiment Station (CES)  
Main Building (along IPB Road, in front of National Seed Foundation)



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Prospective bidders must submit the following documents during the scheduled opening of sealed bids:

- a) copy of BIR Registration
- b) copy of Updated Mayor's permit
- c) copy of DTI Registration
- d) Sealed bid (properly accomplished and duly signed bid form)
- e) Bidder's Bond in the form of cash in the amount equivalent to at least ten percent (10%) of the Total Bid Offer.

Sealed bids shall be addressed to:

The Chair  
Appraisal and Disposal Committee for Motor Vehicles (ADC-MV)  
University of the Philippines Los Baños  
College, Laguna

The Bidder can bid for one or more lots. The Bidder with the highest bid price and whose offer is considered the most advantageous to the university shall be awarded and declared as the "Winning Bidder", provided the offer shall not be less than the minimum bid set by the ADC-MV. The winning bidder's payment for the awarded item/s may either be thru Cash or Online (please follow the instructions in Annex B).

Withdrawal/hauling of the sold item/s should be done by the winning bidder/s within ten (10) government working days after receipt of the award. Otherwise, a storage fee of **One Hundred Pesos (P100.00) per lot/day** shall be charged to the winning bidder. Failure to claim/haul the item/s after **fifteen (15) days from receipt of the award** will result in the cancellation of the award and bidder's bond forfeited.

The UPLB reserves the right to reject any or all bids without offering any reason, waive any defect therein and make an award to the bidder whose proposal is most advantageous to the University. The UPLB likewise assumes no obligation for whatever losses that may be incurred by the bidders in the preparation of the bids nor does it guarantee that the award shall be made.

(Sgd.) **DR. VICTOR A. RODULFO, JR.**  
Chair, ADC-MV





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## APPRAISAL AND DISPOSAL COMMITTEE FOR MOTOR VEHICLES (ADC-MV)

### ANNEX A EIGHT (8) LOTS OF UNSERVICEABLE MOTOR VEHICLES (UPLB-MV-D-002-22)

LOT 1: VAN, Toyota Hiace



LOT 2: BULLDOZER, D7E Caterpillar 235hp



LOT 4: GRADER, Mitsubishi



LOT 3: LOADER, Allis Chalmers Wheel



LOT 6: PICK-UP, Isuzu



LOT 5: FORKLIFT, Pettibone



LOT 7: VAN, Mitsubishi L300



LOT 8: JITNEY, Passenger





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ANNEX B

PAYMENT OF SALES FOR AUCTION OF UNSERVICEABLE PROPERTIES

A. Pay at the Cashier's Office (from 8:00 am to 2:00 pm only, Mon to Fri).

B. On-line Payment

**Instructions:**

1. Go to **Land Bank website** (<https://www.landbank.com/>) and select **Link.Biz Portal feature**.
2. Click "**Pay Now**".
3. Select Merchant by typing University of the Philippines and look for "**University of the Philippines Los Baños**" on the drop-down list.
4. Click "**Continue**".
5. At the **Transaction Type**, there will be a drop down list, select: **Other Revolving Fund** and the desired **Payment Option** (Cash Payment ; Landbank/ATM (should be registered in the IAccess); other forms of payment )\*
6. Fill in the required fields in the displayed information.
7. For the "**Purpose of payment**" type "**Payment for Lot # \_\_\_\_\_ of Bid No. \_\_\_\_\_**".  
(Example: Payment for Lot # 1 of Bid No. UPLB-MV-D-002-22)
8. For the "**Reference No.**" type **9305012**.
9. Click "**Submit**" and wait for further instructions.
10. Email a copy of the proof of payment to **SPMO official email address** ([spmo.uplb@up.edu.ph](mailto:spmo.uplb@up.edu.ph)) and to [hlbenzon@up.edu.ph](mailto:hlbenzon@up.edu.ph).
11. Original copy of the Official Receipt will be obtained from SPMO.

Payment Option:

Cash Payment – you can pay thru 7-11 stores; SM: Palawan Pawnshop; Cebuana Lhulluier; Robinson, Pay & Go, Bayad Center  
PCHC Bank members  
Etc.